

(DATE)

U.S. Consulate General Frankfurt
Consular Section
Gießener Str. 30
60435 Frankfurt am Main
Germany

RE: Invitation Letter for **NAME OF APPLICANT**

Dear Consular Officer:

I am the **(JOB TITLE)** of **(US COMPANY NAME)** in **(LOCATION)**. We seek a National Interest Exception to Presidential Proclamation 9993, *Proclamation-Suspension of Entry as Immigrants and Nonimmigrants of Certain Additional Persons Who Pose a Risk of Transmitting 2019 Novel Coronavirus*, to facilitate a B-1 "After-Sales Service" admission of **(APPLICANT NAME)**. **(APPLICANT NAME)** will assist in **(TASKS APPLICANT WILL PERFORM)** as part of **(DE COMPANY NAME)** project to **(DESCRIPTION OF ASSIGNMENT)** for **(US COMPANY NAME)** at **(LOCATION/S OF ASSIGNMENT)**. **(APPLICANT NAME)** will seek admission to the U.S. from **(ARRIVAL AND DEPARTURE FROM USA)**.

(APPLICANT NAME) is a **(APPLICANT JOB TITLE)** at **(DE COMPANY NAME)**. **(DESCRIPTION OF DE COMPANIES BUSINESS)**. **(US COMPANY NAME)** has contracted with **(DE COMPANY NAME)** to **(DESCRIPTION OF CONTRACT BETWEEN US AND DE FIRMS)**.

(US COMPANY NAME) does not and will not pay **(APPLICANT NAME)** directly, who will at all times remain on foreign payroll.

This project was scheduled to be completed **(ORIGINAL DATE)**, but was interrupted by the onset of COVID-19. **(US COMPANY NAME)** technical staff attempted to perform the commissioning services remotely, but this has proven impossible because of the highly technical requirements of the work. As such, the project cannot be completed without the German-based staff entering the United States.

Because this equipment originates from and is supplied by **(DE COMPANY NAME)** in Germany, no one in the United States has the expertise necessary to perform the installation services described above. If these services are not performed under this contract, then **(DESCRIPTION OF HARDSHIPS IF PROJECT IS NO COMPLETED)**. Therefore, not allowing **(APPLICANT NAME)** to perform these duties will result in substantial financial hardship for **(US COMPANY)**.

(DESCRIPTION OF BENEFITS TO US WORKERS / COMPANY).

SIGNATURE OF US FIRM